



MINUTES
ENVITECH-Net Steering Committee Meeting
23rd of May 2006
Institute for Ecology of Industrial Areas,
6 Kossutha Street, Katowice, Poland

Participants:

Dr. Jan Skowronek	– Network Co-coordinator, IETU
Izabela Ratman-Kłosińska, M.A.	– Network Co-ordination Office, IETU
Marcin Kelm, M.Ec.	– IETU (assistant)
Mirosława Cyrana-Szram, M.A.	– IETU (minutes)
Dr. Rafał Kucharski	– IETU
Dr. Janina Fudała	– IETU
Dr. Barbara Dąbrowska	– Technical University of Cracow, Faculty of Environmental Engineering
Dr. Krzysztof Bajdor	– Industrial Chemistry Research Institute, Warsaw
Prof. Jacek M. Łączny	– Central Mining Institute, Katowice
Dr. Ryszard Kozakiewicz	– AGH University of Science and Technology, Faculty of Mining Surveying and Environmental Engineering, Cracow
Prof. Liliana Krzystek	– Technical University of Łódź, Faculty of Process and Environmental Engineering (proxy from Prof. Władysław Kamiński)
Dr. Grażyna Porębska	– Environmental Protection Institute, Warsaw (proxy from Prof. Barbara Gworek)
Grzegorz Słota, M.Sc.	– Institute of Meteorology and Water Management (proxy from Prof. Maciej Maciejewski)

Agenda:

1. Envitech-Net report on the Network activity in 2005 and its financial aspects (*Dr. Jan Skowronek, Network Co-coordinator*).
2. Presentation of the Network Activity Plan for 2006 (*Izabela Ratman-Kłosińska, Network Co-ordination Office*).
3. System of Grants.
4. Organizational and administrative issues.

The Envitech-Net Steering Committee meeting was opened by the Network Co-coordinator - Dr Jan Skowronek who welcomed the participants and presented briefly the agenda.

Re.1.

Dr. Skowronek started from presenting financial aspects of the Network activity in 2005 and discussed tasks performed by the Network. This included: promotion and dissemination of information, which was realized during such events as: EURODEMO Project Meeting (February 2005, Vienna), Meeting with Mr. Pierre Henry from DG Environment – head of the program Environmental Technologies Action Plan (April 2005, Brussels), Information Day in the Priority: Global Changes and Ecosystems (June 2005, Warsaw), Water Technologies Information Day before the 4th call in the Priority: Global Changes and Ecosystems (July 2005, Brussels), International Workshop EURODEMO (September 2005), First Meeting of Stakeholders of the European Technology Platform for Water Supply and Sanitation Technologies (September 2005, Budapest), Exhibition “Science for the Environment” at POLEKO 2005 (November 2005, Poznań), II Polish-German Seminar “Bank of Environmental Technology Problems” (November 2005, Germany). Among other tasks performed by the Network the following were also mentioned: establishing a program of events within the Bank of Environmental Technology Opportunities (the above-mentioned Exhibition “Science for the Environment” at POLEKO 2005, Seminar “Bank of Environmental Technology Opportunities – Eco-innovation as a Chance for Polish Economy”, Brokering Event in Germany on renewable energy sources), identifying and establishing co-operation with Polish and foreign partners, developing a map of the Network research potential, establishing thematic groups related to particular research fields, appointing leaders and vice-leaders, establishment and cooperation with Polish Environmental Technology Platform, establishing contacts with European Water Supply and Sanitation Technology Platform (WSSTP) and European Committee of Environmental Technologies Suppliers Associations (EUCETSA), searching for additional funding sources (Polish-German Co-operation Fund, EU FP Contact Point), etc.

Re. 2.

The next item of the agenda was the presentation of Ms. Izabela Ratman-Kłosińska concerning the Network Activity Plan for 2006. It was decided that a Calendar of Events which ENVITECH-NET could join should be made and it was agreed that by 9 June 2006 Members of the Steering Committee should submit proposals of such events. One of the events that could be included in the Calendar was proposed by Dr. Janina Fudała during the meeting, i.e. Seminar “Air Protection in Theory and Practice” co-organized by AIRCLIM-NET on 19-20 November 2006 in Zakopane. Among other events organization of the following was discussed and accepted: Brokering Event focused on 7FP, International Conference Eco-Innovation Forum – the first European Conference on Environmental Technologies Action Plan (21-24 November 2006 - POLEKO 2006) planned as a two-part event: I – European part and II – Case Study Poland.

The next task for 2006 was developing a multi-functional ENVITECH-NET web service and an electronic database providing information on the Network members. The draft version of the system was presented by Mr. Marcin Kelm from IETU. The following modules were proposed: Organization Users Identification, Content Management System, Potential, Products, Management, Bank of Environmental Technology Opportunities (Instant Messenger), Financing, Consortium. The system was based on the version developed for the project Integration4Water and will be

modified to meet the requirements of the Network. It was agreed that the system should be made in English with some sub-modules available in Polish.

Then the floor was taken by Ms. Izabela Ratman-Kłosińska who continued her presentation on the Network Activity Plan for 2006. The next task she addressed was developing a Strategic Research Agenda. It was agreed that leaders and vice-leaders would be responsible for developing particular parts of SRA and prepare the items which should be included in the Agenda before the meeting of the General Assembly (the first version of SRA should be ready in November 2006 for presentation at the Eco-Innovation Forum). It was also stressed that partners from the industrial sector should be involved in the development of SRA. Another tasks to be focused on in 2006 was co-operation with the Polish Technological Platform for Environment, which would include appointing a Steering Committee and National Mirror Groups of WSSTP, EURODEMO Platform and other thematic mirror Groups covering the ENVITECH-NET research fields. The next issue that was discussed was issuing a reviewed publication "Environmental Technologies in Poland" as an ENVITECH-NET monograph. The Editorial Committee would be the Envitech-Net Co-ordination Office. The idea was approved by the Steering Committee. Afterwards participation of ENVITECH-NET in network projects was discussed. It was agreed that proposals for network projects should be submitted to the Network Coordination Office by 30 September 2006. Finding new foreign partners and joining the European Committee of Environmental Technologies Suppliers Associations (EUCETSA) were the next issues addressed during the meeting and accepted by the Steering Committee.

Re. 3

After adopting the network Activity Plan for 2006 the System of Grants was discussed. The following modifications in the Regulations concerning grants were introduced:

- Chapter I Paragraph 2 Clause 8 was deleted
- Chapter III Paragraph 7 Clause 3 was deleted
- Chapter III Paragraph 8 Clause 10: the word "each time" was deleted and the word "of the Network" was added
- Chapter III Paragraph 8 Clause 11: the word "moreover" was deleted and the whole Clause was added to Clause 10
- Chapter III Paragraph 9 Clause 3: the words "for approval of the Steering Committee"
- Chapter III Paragraph 10 Clause 3: the word "receipts" were deleted and changed into "invoice or charging note and"
- Chapter III Paragraph 12 Clause 1 (2): the word "transfer of" was added
- In the entire text of Regulations the Polish word " impreza " was changed into "event".

After modifying the Regulations the System of Grants was adopted by the Steering Commission.

Re. 4

Among other organizational issues not mentioned earlier the following were discussed: dismissal of members, change of the Leader of RF1 and RF2. It was agreed that so far reminders would be sent to directors, not only to contact persons

and the final decision on the dismissal of members would be made during the Meeting of the General Assembly. The same refers to the change of Leaders. It was also decided that the General Assembly would be convened on 26-27 June 2006 in Beskidy Mountains or at IETU.

After discussing the above-mentioned issues Dr. Skowronek closed the meeting.